

**Minutes of the
June 6, 2022 Winchester Town Board Meeting**

Chairman Discianno called the meeting to order at 6:00PM on Monday June 6, 2022, at Winchester Town Hall and via Zoom. Attending in person were Chairman Discianno, Supervisor Grimmer, Supervisor Whitney and Clerk Wainio. Treasurer Sell attended via Zoom. Fourteen members of the public attended in person along with additional persons via Zoom.

Supervisor Grimmer made a motion to approve the agenda at the discretion of the Chairman. The motion was seconded by Supervisor Whitney and approved on a 3-0 vote.

Chairman Discianno made a motion to approve the minutes of the May 2nd and 25th meetings Town Board meetings which was seconded by Supervisor Grimmer and approved 3-0.

Treasurer Sell read her report, Chairman Discianno made a motion to approve the Treasurer report as given. Supervisor Grimmer seconded the motion. The motion was approved unanimously.

CHAIRMAN & SUPERVISORS REPORTS:

Chairman Discianno: Mr. Discianno reported dates for upcoming outside meetings: June 16th the possibility of forming a Shared EMS Service with Manitowish Water, Presque Isle and Boulder Junction will be held at 11:00AM in Manitowish Waters; on June 27th the Vilas County ATV Sub-committee will meet again; and the local UTV/ATV club will be hosting informational meetings June 23rd at the Manitowish Waters Community Center and June 30th here in Winchester. Both meetings will begin at 7:00PM. As a reminder, the 2022 Board of Review will open at 9:00AM Wednesday June 29 in the Winchester Town Hall meeting room. Since the 4th of July holiday falls on the first Monday of July this year, it was agreed to postpone the regular July Town Board meeting to 7/11/22 at 6:00PM. Seal coating the parking lot of the E.S. building (ES) will not be completed this year as planned due to the condition after the winter. Instead, re-paving will be considered in 2023. The Rainbow Lake Assn. is looking to install buoys alerting boaters of loon nesting areas. Per Winchester's boating ordinance a request with specifics on locations needs to be presented to the Town Board for approval. The Town Crew has been grading gravel roads and cutting trees after the recent high winds and storms.

Supervisor Grimmer:

Library: The Library Trustees report a 75% favorable response to expanding library service from the 125 postcard surveys that have been returned.

Planning Commission: Items are on the agenda for discussion.

Lakes Committee: The Lakes Committee met in May; Mr. Grimmer forwarded documents from that meeting to both Chairman Discianno and Supervisor Whitney.

Broadband Committee: Met on 5/20. The Public Service Commission (PSC) may give a response on the existing grant application in July. Governor Evers recently added an additional \$25 million to previous funding.

Cemetery Association: Discussed placement of the newly purchased kiosk, refurbishing the cemetery sign and well removal.

Supervisor Whitney:

Fire Department: Highlights of the May 17th meeting: Keeping the fire danger sign up to date, prompt completion of accident report forms, and extensive discussion on planning for the July 9th Picnic in the Park. Mr. Whitney thanked EMS Director Renee Melzer for volunteering to chair this annual event for the townspeople.

Transfer Site: Traffic at the site is up due to the return of seasonal residents. Another brush day is scheduled for Saturday June 29 from 9AM-1PM. Correspondence from Republic Services will be taken up under correspondence. Due to the absence of Treasurer Sell, Mr. Whitney presented \$480.00 in disposal fees collected at the Transfer Station to Clerk Wainio who will turn them over to Ms. Sell for deposit in the bank.

Park: Will be discussed during agenda items.

Bike Trails & Lions Club: Nothing to report.

CORRESPONDENCE

Chairman Discianno reported that a letter was received by himself, both supervisors and the clerk regarding improper U.S. Flag display being followed by the Town, and receipt of a Flag Etiquette brochure from Sulo Wainio. Mr. Discianno will work with the Town Crew to rectify this situation and reported that the U.S. Flag is currently lit from dusk to dawn by a permanent light. Supervisor Grimmer received Craig VanArk presented the board with a survey conducted during the month of March at Ye Olde Shillelagh regarding the use of Circle Lily Road by various sports enthusiasts. Mr. Grimmer received a phone call from Mr. Rosema (sp.?) requesting that the Town consider shared EMS services prior to capital equipment purchases. Mr. Grimmer also noted he and the other board members were notified that Mary Quass will no longer take care of the website updates, along with an email revisiting use of Circle Lily by ATVs. Mr. Whitney received a request from Republic Services that future requests for pick-up and delivery of the containers at the Transfer Site be delivered via email. The attendant will need a computer at the transfer site to comply. Mr. Grimmer suggested the attendant utilize the

attendant's personal cell phone rather than providing a computer. Supervisor Whitney's offer to complete a survey request by only one board member

PUBLIC COMMENT

Sulo Wainio requested that the Town Board exempt businesses from the shipping container moratorium if it is extended and requested whether the survey of Island View Road had been completed as approved by the previous Town Board.

OLD BUSINESS

1) *Road/Lane name changes:* None.

2) *Building Maintenance Repair Projects:* Mr. Whitney reported that the following projects have been completed or are near completion: Furnace replacement including air conditioning will be finished by June 7th, dusk to dawn switch for ES entrance and flag lighting are completed; the ES landscape project will begin the week of June 14th; Turtle bridge dusk to dawn sensors are being worked on; upgrades to lighting in the park bathrooms, kitchen and pavilion are in the works; crack sealing and seal coating of the library, park and transfer site are near completion. Mr. Whitney obtained a bid to epoxy coat the sidewalk at the library and although this project was not included in the 2022 budget, Mr. Grimmer made a motion to have Wisconsin Seal Coating Specialists apply epoxy coating on the library sidewalk for an amount of \$4,210. Mr. Whitney seconded the motion, and it was approved 3-0. Clerk Wainio will produce an up-to-date expense and revenue summary report so the board can determine where they stand with the budget. Mr. Whitney received an estimate to put a light on the flagpole, update and relight the basement of the Community Building. Mr. Whitney made a motion to contract with TMC Electric to re-lamp the basement of the Community Building for \$1785.00 which was seconded by Mr. Grimmer and approved on a 3-0 vote. Mr. Whitney then made a motion to have TMC Electric install a light for the flagpole at the Community Building at a cost of \$785. Mr. Grimmer seconded the motion, and the motion was approved 3-0. The concrete pad for the fuel tanks has been poured, Mr. Discianno will provide the specs for the necessary electrical connections to Mr. Whitney so Mr. Whitney can obtain bids. New locks for the park bathrooms and kitchen were discussed, but more info is needed. The park bathrooms will be re-opened for public use in the meantime. Mr. Grimmer made a motion to have Clean & B Well wash all the windows in the Community Building inside and out. Mr. Discianno seconded the motion, and it was approved.

3) *Operator's License Ordinance:* Chairman Discianno made a motion to approve Ordinance 2022-02 "Operator's Licenses" as presented by the Winchester Planning Commission and Mr. Grimmer seconded. The ordinance was adopted with a 3-0 vote. Prior to the meeting Mr. Whitney requested Ms. Wainio purchase an exhaust fan for the transfer site and bollards for the park parking lots. During the meeting Bill Sell explained that he and Joe Moll decided only one bollard could be used on the ramp to the pavilion, so Mr. Whitney changed the purchase orders.

4 & 5) *New Ambulance and Fire Engine:* Due to changes in ambulance and fire engine chassis' currently available, the fire chief requested the board table not make a decision at this time. Mr. Grimmer made a motion to table discussion to a special meeting June 20, 2022 at 6:00PK. The motion was approved on a 3-0 vote after being seconded by Mr. Whitney.

6) *Joint Papoose Lake Ordinance:* After noting that the ordinance number needed to be corrected to 2022-03 to match the ordinance passed by the Town of Presque Isle, Mr. Discianno, Mr. Grimmer, Mr. Whitney, and Clerk Wainio executed Ordinance 2022-03 "Motorboats and Watercraft Joint Ordinance Towns of Presque Isle and Winchester". Planning Commission Vice Chair Lee Stengele commented via Zoom the Commission tried to get legal advice from the Town's attorney for 3 years before the Town Board chose to adopt the ordinance as presented by the Town of Presque Isle citing their 30-day power.

NEW BUSINESS.

1) *Opening of Road Paving Bids:* The only bid to repave Old W Road was received from Pitlik and Wick at almost \$100,000 more than 2021. Another bid from Pitlik and Wick was received to pave Town Shed Road and the area around the garage. Mr. Discianno and Mr. Whitney both suggested delaying a decision to the June 20 Special Meeting. No decision was made.

2) *Opening of Crack Sealing Bids:* Only Fahrner Asphalt provided a bid as follows: end of E Birch Lake Rd., \$4,976.83; Old County O, \$3,851.12; Flex patching for W Birch Lake Rd., \$16,925.00 for a total of \$25,752.95. Mr. Grimmer questioned whether the board wanted to make a decision or table it to June 20, Mr. Whitney agreed along with Mr. Discianno.

3) *Opening of Epoxy Coating Bids for Fire Department:* Fahrner---Base bid \$23,000 + curb \$840 + striping \$600 + logo \$850 = \$25,290 Total. Wisconsin Coating Specialists---Base bid \$26,850 + curb \$1500. Striping included in base bid but no price for logo. Total \$28,350. Crane---Base bid \$53,700 with no pricing for alternates. Concrete Specialists (the only firm that did not do a site visit) Base bid \$27,000 + curb \$8/linear foot + striping \$8,000 + logo \$16,000 = \$51,000 (not including curb). Mr. Whitney stated he would like to review the bids to qualify and discuss further at next month's regular meeting or the upcoming Special meeting.

4) *Building setbacks from Town Roads:* Mr. Discianno requested the Planning Commission write an ordinance to regulate these setbacks per request by Vilas County Zoning. The board suggested the Planning Commission begin with the Presque Isle, Boulder Junction and Manitowish Waters ordinances currently in place for a beginning.

5) *Transfer Site Disposal Fees:* Chairman Discianno made a motion to accept the fee schedule updates provided by Supervisor Whitney. Supervisor Grimmer seconded the motion and it was approved on a 3-0 vote.

6) *Shipping Container Moratorium:* Mr. Grimmer made a motion to extend the Shipping Container Moratorium for an additional 6 months. Mr. Whitney seconded the motion. The motion was approved on a 3-0 vote.

7) *Camp Mishike deed restrictions regarding camping:* An email was sent to the Town Board with a copy of the deed restrictions for properties within the Camp Mishike Shores subdivision to make the board aware of these restrictions whenever camping permits were requested. Mr. Discianno then read a letter dated 4/25/22 requesting use of a camper on property located at 1056 Harris Lake Road on weekends or possibly a few weeks at a time. Clerk Wainio questioned whether the Harris Lake Road property was within Camp Mishike Shores and Mr. Grimmer stated it was one of the lots, indicating he believed it was parcel #1. This parcel was given a permit from Vilas County last year and it is now coming back around. An attendee requested that either a "cease and desist order" or at minimum non-renewal of the camping permit happen. Mr. Grimmer will provide Mr. Discianno with additional information on the property in question so that the Town can advise Mr. Janet at Vilas County Zoning of the Town's position. Mr. Grimmer then accessed Vilas County GIS Mapping on his laptop and determined the property located at 1056 Harris Lake Road was not regulated by the Camp Mishike Shores deed restrictions.

8) *Reconfiguration of parcels lot 6 Block 1 Mikich's Shorewood Subdivision:* Chairman Discianno made a motion to accept the reconfiguration of parcels lot 6 Block 1 Mikich's Shorewood Subdivision with the information supplied by Wilderness Surveying. Mr. Grimmer seconded the motion, and it was approved 3-0.

9) *Town Road Turnarounds:* Mr. Whitney provided the board with a list of turnarounds in the Town that do not meet the State specifications and need to be prioritized for potential future improvements.

10) *Operator License Approvals:* Mr. Discianno made a motion to approve applications for 2022 Operator's Licenses from: Sandra Coan, Isaac Cowart, Vanessa Embling, Catherine Egelhoff, Nancy Johnson, Christian Krull, John Melzer, Alice Mumford, Rebecca Potter, Rachel Schwanz, Sulo Wainio and Joan Wainio. Mr. Grimmer seconded the motion, and it was approved 3-0.

11) *Picnic License for Fire Dept. July 9, 2022:* Mr. Grimmer made a motion to approve the application from the Winchester Fire Dept. for a Picnic License July 9, 2022. Mr. Whitney seconded the motion, and it was approved 3-0.

12) *Future Agenda Items:* Seal coat bids, road paving bids, epoxy coating bids, ambulance and fire engine purchases, and budget review.

Mr. Discianno made a motion to approve vouchers Quick Books DD 1408 dated 5/2/22 through Liability check Quick Books Payroll Service dated 5/31/22 EFT 062741 to the Wisconsin Dept of Revenue. Mr. Grimmer seconded the motion which was approved 3-0.

Meeting adjourned at 8:34PM

Respectfully submitted,
Joan Wainio, Town Clerk