

**Minutes of the
January 3, 2022 Winchester Town Board Meeting**

Chairman Discianno called the meeting to order at 6:00PM on Monday January 3, 2022 at Winchester Town Hall and via Zoom. Attending in person were Chairman Discianno and Clerk Wainio. Supervisor Grimmer, Supervisor Whitney and Treasurer Sell attended via Zoom. Also in attendance were Gerry Arlen, Betty Forster, Cory Seigner, Galen Brownell, Sulo Wainio, Cassie Lee and Lenelle Scholl.

Supervisor Grimmer made a motion to accept the agenda at the discretion of the chair. Supervisor Whitney seconded the motion which was approved 3-0.

Supervisor Grimmer made a motion to approve the minutes of the 12/6 and 12/14 meetings. Chairman Discianno seconded the motion, and it was approved 3-0.

Treasurer Sell presented her report which Mr. Discianno moved to accept as read. Mr. Grimmer seconded the motion. Motion to approve passed 3-0.

CHAIRMAN & SUPERVISORS REPORTS:

Chairman Discianno:

Transfer Site: Ron Behnke adjusted the post for the roof over the compactor bin.

Emergency Services Bldg. Ron Behnke also installed an outdoor electrical box on the road sign for use to light the flags. This will eliminate the extension cord across the parking lot. Rob Schmidt looked at the water heaters in the Fire Dept. bathrooms and checked the pressure tank for the well. Mr. Discianno will contact another plumber since Schmidt & Sons does not install pressure tanks.

New Mailboxes: Postmaster advised Mr. Discianno that their maintenance person would install the locks on the mailboxes Wed. 1/5 and will verify procedure to distribute keys to the boxholders.

Northwoods Review Newspaper: The video produced on Winchester is available to review on the newspaper's Facebook page.

Supervisor Whitney:

Fire Department: More donations were received and Chief Melzer has been monitoring the water leaks in the bathrooms in an attempt to determine their source. EMS Director Renee Melzer is working on offering a class to teach proper use of our AEDs for the public. The department responded to 4 emergency calls in November. The personnel issue was resolved at the December 14th general membership meeting by vote of the members.

.Mr. Whitney is working with the new electrician regarding LED lights for the fire station.

Transfer Site: Fees charged by neighboring towns will be discussed at the next regular meeting.

Lions Club & Bike Trails, Inc: Mr. Whitney thanked both for their offer to donate for tree lighting on the berm in front of the old garages.

Supervisor Grimmer:

Planning Commission: Did not meet in November nor will they meet in December due to the holidays. Mr. Grimmer will check with the members of the commission to determine who needs a handbook.

Library: Would like to send out a survey to determine additional services and programs desired by the public.

Broadband Committee: A proposal is expected from Lumen (previously CenturyLink) by mid-January. Minutes of the committee meetings are available on the Town website.

CORRESPONDENCE

Mr. Whitney received a telephone call from the Landfill Venture Group indicating inviting him to attend their meeting on 12/16 as the liaison from Winchester. The meeting was postponed to a later date.

Mr. Grimmer received telephone calls and emails regarding discontinuance of the "free store" at the Transfer Site. ATV/UTV use on town and county roads, making Broadband a priority, and recent "resignations" in the EMS division.

Mr. Discianno stated he had received similar correspondence as Mr. Grimmer.

The correspondence sent to the Town Supervisors regarding the Transfer Site "free store" along with copies of the signed petitions on the subject were also sent to Ms. Wainio who read the letter aloud and reminded the supervisors that all written correspondence needs to be given to the Town Clerk for preservation under the "Open Records Law".

PUBLIC COMMENT

Cassie Lee presented additional signatures received in support of continuing the "free store".

Old Business

1) *Road/Lane name changes:* None.

4) *Peterbilt Patrol Truck:* Mr. Discianno moved on to discussion on the purchase of the patrol truck in order to accommodate Mr. Heinzen of JX Truck Center who was participating via Zoom. Mr. Heinzen explained that the truck that was specked out was simply the new model of the last truck purchased by the Town and answered

questions regarding availability and increase in the projected price. The Town Board will meet on January 10th with the Town Crew one more time before placing the order.

New Business

3) *Seal Coating Bids:* Kai Kampen of Northland Seal Coating was present in the audience, so Mr. Discianno chose to deal with this subject next. The only bids received came from Pitlik & Wick and Northland as follows:

	<u>Pitlik & Wick</u>	<u>Northland Seal Coating</u>
Town Park:	\$6,645 (including repairs)	\$2,844 (including repairs)
Library:	\$2,409	\$903 (without striping)
E.S. Bldg	\$11,637	\$23, 531
Transfer Site	\$2,344	\$2,282

The bids will be reviewed for possible action at the Special Meeting with the Town Crew regarding the Peterbilt Truck..

Old Business

2) *Telecommuter Forward Certification Resolution:* Mr. Discianno made a motion to approve the resolution in support of telecommuting opportunities. Mr. Grimmer seconded the motion which was approved 3-0.

3) *Maintenance/Repair Projects:* Chris from Northern Colors advised Mr. Discianno that we are on the schedule for painting the old garages as soon as the weather gets warm. Awaiting a proposal from Chuck Benson of CB Masonry on repairs to the façade of the bridge between North & South Turtle Lake. Bo Jenness the installer of the E.S. Bldg. generator is now working for Adams out of Hazelhurst and will get us a quote for the garage generator soon. As he began to explain during his Supervisor report, Mr. Whitney has found a new electrician who is proposing to retrofit the lights in the Fire station rather than replacing everything which will reduce the cost from \$3500 to \$1700 and will be available to do the work in 2-3 weeks. This electrician is also pricing out retrofits for the Town meeting room and Transfer Site. Mr. Whitney is also working on pricing epoxy coating for the Fire station floor, landscaping , irrigation, lawn mowing, other miscellaneous projects and will keep the board up to date monthly.

New Business

1) *Swear Joe Osfar in as member/chair of the Planning Commission:* Completed.

2) *Swear Jim Logan in as member of the Planning Commission:* Completed.

4) *Sign Ordinance:* Supervisor Grimmer made a motion to adopt the updated Sign Ordinance #2022-01. Chairman Discianno seconded the motion which was approved on a 3-0 vote.

5) *Application for Town Credit Card:* With the stipulation that the only physical cards be issued for the chairman and town clerk, Mr. Grimmer made a motion to apply for a "Community Credit Card" with Associated Bank. Mr. Whitney seconded the motion which was approved 3-0.

6) *Operators License for WinMan Trails:* Mr. Grimmer made a motion to approve the application for an Operators License for Michael Polic. Mr. Discianno seconded the motion which was approved 3-0.

7) *Authorizing Town Clerk to issue Operators License:* Mr. Discianno made a motion to have the Planning Commission write an ordinance allowing the Town Clerk to issue Operators Licenses without Town Board approval. Mr. Grimmer seconded the motion and it was approved 3-0.

8) *Future Agenda Items:* Disposal fees, Transfer Site re-purpose items, Request for Modification of levy limits.

Chairman Discianno made a motion to approve vouchers Paycheck #DD1307 dated 12/1/21 through paycheck #30229 dated 12/31/21. Supervisor Grimmer seconded the motion which was approved 3-0.

Meeting adjourned at 8:12PM

Respectfully submitted,
Joan T. Wainio, Town Clerk