

**MINUTES OF THE  
AUGUST 22, 2022  
WINCHESTER PLANNING COMMISSION**  
*Pending approval of the Planning Commission*

CALL TO ORDER – by the Chairman at 6:00

ROLL CALL – James Logan, Lee Stengele, Sulo Wainio, Michael Eichhorn, John Melzer, Glenn Goldschmidt, Lenelle Scholl by phone. Also attending Joseph Discianno and John Grimmer.

APPROVAL OF THE AGENDA AT THE DISCRETION OF THE CHAIR – Motion by Lee, second by Craig, approved.

APPROVAL OF THE MINUTES OF THE JULY 27, 2022, MEETING – Motion by Sulo, second by Lee, approved.

OLD BUSINESS

1. Discussion/possible action on Shipping Container Ordinance LS (As directed by the Town Board) – Tabled
2. Discussion/possible action Town Equipment inventory replacement schedule JM (as directed by the Town Board) John updated the information on the Fire and EMS equipment and the report format. Will request update from town crew and transfer site equipment. The intention is that this document be available for use by the town board for budgeting and long-term planning.
3. Discussion/possible action Town Properties Inventory-criteria -JL (As directed by the Town Board) – discussion but no action.
4. Discussion Building setback ordinance. JL (As directed by the Town Board) – Joe authorized Jim to engage the lawyer for review.
5. Discussion of end of road turn around, amend town road and driveway ordinances. JL (per the Town Board) – regarding Yolanda Lane, Joe (?) to make a call to the owner to discuss. Regarding W. Rock Lake Road, Joe to engage a survey to locate corners then the town crew can prepare a turnaround on town property.

NEW BUSINESS

1. Discussion/possible action on Room Tax for rental properties (As directed by the Town Board) – Glenn to provide information at the next meeting.
2. Discussion/possible action on Economic Development (Win Comp Plan) – No action.
3. Report of site visits with Town Crew (As directed by the Town Board) – Jim and Bill Sell determined that the two roads with the most potential for improvement regarding turnarounds were Yolanda Land and W. Rock Lake Road, reported above.
4. Discussion action on future agenda items.
  - a. Fee Schedule update & Citation Enforcement related to ordinances forwarded to the Town Board
  - b. Responsibilities of Alternate Members of the Plan Commission

ADJOURNMENT – Motion by Lee, second by Craig.