

WINCHESTER TOWN PLANNING COMMISSION  
February 27, 2023

Call to order – By Jim Logan at 6:00

Roll Call & Declaration of Quorum – Attending James Logan, Sulo Wainio, Lenelle Scholl, Glenn Goldschmidt, and Nicholas Newton. On Zoom, John Melzer, Michael Eichhorn and Lee Stengele. Also attending on Zoom Richard Logan. Attending in person Joe Discianno, Jeff Whitney and John Grimmer.

- Approval of the agenda at the discretion of the chair – Motion by Lenelle, Second Sulo, unanimous.
- Approval of the minutes of the November '22 and January '23 meetings minutes – As corrected motion by Sulo, second by Glenn, passed with 6 in favor and one abstention.
- Winchester Town Board Liaison Report updates on Vilas County hazardous wakes, cell towers, broadband, Fire Department SOP, Ambulance.
- Communications & Reports – none except as listed below in new business.
- Public Comments – none.

#### OLD BUSINESS

1. Discussion/possible action Town Equipment inventory – John Melzer updated the Town Crew and Transfer site equipment inventory lists. During discussion it was noted that while the Fire Department equipment had a documented Preventive Maintenance Schedule, that may not be the case at the transfer site or the town garage. Follow up by the town board to learn current practices.
2. Discussion/possible action Town Properties Inventory – no update.
3. Discussion/possible action Training on Open Meeting Law – Wisconsin Towns website links to a 41-minute video training on this topic and the consensus was to watch the video together at the next meeting.
4. Discussion/possible action on Room Tax for rental properties. Glenn presented changes to the document and identified the need for a few more. He will update and recirculate to the team.
5. Discussion/possible action Economic Development – no update other than comments related to the Room Tax discussion.
6. Discussion/possible action Fee Schedule Update – Michael will update at the next meeting.
7. Discussion/possible action Xcel line Relocation – comments related to the timeline.
8. Discussion/possible action Town road ordinance (per town board) – motion by Lee, second by Lenelle passed 6 in favor one opposed to send to Town Board as amended for review.
9. Discussion/possible action Sign ordinance (per town board) – Motion by Glenn, second by Lenelle passed unanimously to send to Town Board as amended for review.
10. Discussion/possible action Town Driveway Ord. (per town board) - Motion by Glenn, second by Lee passed unanimously to send to Town Board as amended for review.

#### NEW BUSINESS

1. Discussion/possible action Comprehensive Plan Amendment Process – reviewed the change process and suggested that the petitioner for amendment be invited to speak to either the town board or the plan commission to describe his plan in more detail.
2. Discussion/possible action Rezone process – discussion as it relates to the above item.

Future agenda items – Open meeting law video review

Future meeting date March 28, 2023 ADJOURNMENT – motion by Glenn, second by Lenelle none opposed.

Prepared by JG