

**Minutes of the
July 11, 2022 Town Board Meeting**

Chairman Discianno called the meeting to order at 6:00PM on Monday July 11, 2022 at Winchester Town Hall and via Zoom. Attending in person were Chairman Discianno, Supervisor Grimmer, Supervisor Whitney, Clerk Wainio, and Treasurer Sell. From Wisconsin Coating Specialists

Supervisor Grimmer made a motion to accept the agenda at the discretion of the chair. Supervisor Whitney seconded the motion which was approved 3-0.

Minutes: Mr. Grimmer made a motion to approve the minutes of the 6/6/22 regular meeting, 6/13, 6/20 and 6/29 Special Meetings with these corrections/additions: 6/6/22 New Business #7 that before adjourning the meeting the Board determined the property located at 1056 Harris Lake Rd was not covered by the Camp Mishike deed restrictions; 6/6/23 Old Business #6 be corrected to indicate that Mr. Discianno, Mr. Grimmer and Mr. Whitney executed Ordinance 2022-03; and finally at the 6/20/22 Special Meeting Mr. Grimmer seconded the motion to purchase a new ambulance. Mr. Grimmer's motion was seconded by Mr. Discianno and approved unanimously.

Treasurer's Report: Treasurer Sell read her report as submitted in writing to the Board. Mr. Discianno made a motion to accept the report as given which Mr. Whitney seconded. The motion was approved 3-0.

CHAIRMAN & SUPERVISORS REPORTS:

Chairman Discianno:

Town Crew: The Town Crew replaced the damaged bridge guard rail on Townsite Road at the dam, installed the bollard in the walkway to the bathrooms in the park, installed the gate valve culvert for the retention pond at the town shop, continued mowing of town roads, and filled the eroded to the south of the fire station.

Vilas County Highway Department completed cutting trees and brush along County W to improve the sight lines approaching the building from the road along with entering the road from the parking lot.

Mr. Discianno attended the Vilas County ATV/UTV Sub-committee meeting 6/27 in Eagle River. The next meeting is scheduled for 7/25.

A carpenter who grew up here is offering to help repair the walking bridge in the park when the time comes.

The Turtle Lakes Chain Assn. (TLCA) will assist with donations to repair the façade of the bridge between North and South Turtle Lakes.

Mr. Discianno was contacted regarding a lost dog along with a discovery at the park which resulted in the need to contact the Vilas County Sheriff Department.

The 2022 Winchester Boat Parade was a success. 168 voters on shore judged the 5 participating boats led by the American Legion. The Town will need to order Porta-Potties for the event in the future like in the past.

Supervisor Whitney

Fire Dept: Members discussed options to earn better interest on their savings, prompt reporting of injuries, plans for the upcoming Picnic in the Park, recent upgrades of our Streamlights from incandescent to LED, the grant application for new air tanks (SCBA), and an EMS Flex Grant for the ambulance.

Transfer Site: Is busy with the additional seasonal residents and new services being offered. Only 6 people took advantage of the June Brush Day, another will be offered later.

Bike Trails Inc: New concrete rumble strips have been installed at road intersections, and some of the boards on the bridge along County W need replacement and the dead trees on the berm between the bike trail and the Town storage sheds are being replaced.

Supervisor Grimmer

Library: The library's Zoom contract was recently renewed. The board has requested if the Town Board and Library could share the same Zoom account in the future. At this point expansion of the Community Building which houses the Library is on hold.

Broadband: The Brightspeed grant did not happen. The Vilas County Economic Development Committee will hold a Zoom meeting on broadband 7/21.

CORRESPONDENCE

Supervisor Grimmer will contact the Town Crew regarding a request from Bobbie Kocim of the Birch Lake Assn. to cut invasive species in the are of the inlet to Birch Lake. Mr. Grimmer inquired on the Town's policy regarding open carry in Town buildings after an instance where a documented concealed carry individual entered with a clearly visible weapon. Chairman Discianno responded that weapons are not allowed in Town buildings.

Supervisor Whitney received a text from Fahrner revising their recent bid on the Fire Station epoxy floor coating. Chairman Discianno received an anonymous complaint on a property located on South Turtle Lake which was deemed frivolous. Clerk Wainio read a letter from the 1056 Harris Lake Rd property owners again requesting a camping permit, correspondence from the Discovery Center opposing ATV/UTV use in the vicinity of the Center,

a response from the owners of the property within the Camp Mishike Shores subdivision objecting to the Town's decision to rescind their camping permit that was granted in July 2021 for a period of one year.

PUBLIC COMMENT

Carole Theesfeld inquired on the possibility of another brush day this Summer. Sulo Wainio commented that if a shipping container is used permanently on commercial property, it should be treated differently than in proposed shipping container ordinance. Marjean Schuelke expressed concern that the new bulk item dumpster receives enough in fees to cover the cost of the container, and the current facilities rental agreement be clarified so the procedure is "written in stone".

Old Business

1) *Road/Lane Name Changes*: None.

4) *FD Epoxy Floor job bids*: Rachel from Midwest Coating Specialists discussed the procedure used by their company and the benefits of sealing the concrete floor. Another alternative if the Town cannot afford the epoxy coating is to simply seal the floor. Mr. Discianno suggested that the Fire Dept. contribute some of their fundraising monies to the project and would like to disqualify the bid received from Fahrner because that bid did not meet the specifications. Mr. Discianno made a motion to table the discussion, Mr. Whitney seconded and the motion was approved 3-0.

3) *EMS Shared Services*: Chairman Discianno invited Steve Herzberg a seasonal resident and member of the Winchester Fire Department and Deputy Chief of the Bodega Bay, CA Fire Department to shed more light on a proposal received from Strategic Management & Consulting titled "Comprehensive Study Regarding the Options to Provide Emergency Medical Services for the Towns of Winchester (Win), Manitowish Waters (MW), Presque Isle (PI) and Boulder Junction (BJ)". Mr. Herzberg talked for half an hour regarding the challenges facing not only our area but also across the nation in recruiting, training and financing emergency services. After discussion, Mr. Discianno made a motion stating that the Winchester Town Board supports Strategic Management & Consulting to proceed with Phase 1 of a study for all 4 Towns, (Win, MW, PI and BJ) at a cost up to \$6,000.00. Mr. Grimmer seconded the motion. The motion was approved 3-0.

2) *Maintenance Repair Projects*: Mr. Discianno received information from Walt's Petroleum indicating that the cost for an additional fuel tank for the Town Garage had increased \$4,000 since last year. Mr. Discianno requested Town Crew member Bill Sell contact Ritchie Lakeland Oil of Minocqua to submit prices to the Town Board for consideration.

Mr. Whitney reported that he is working with Winkler's on plants for the area around the flag poles in front of the E.S. Bldg.; the exhaust fan installation in the Transfer Site was complete; Wisconsin Coating Specialists will be repairing the epoxy floor in the Transfer Site under warranty; new faucets have been installed in the Park bathrooms; new locks for the Park bathroom doors are ready to be installed; the Memorial Garden pavers have been pulled and cleaned; the garden is looking good but needs more work; the 4 shrubs that were going to be replaced are now looking good—Sturgeon Landscaping will leave in the ground and credit the Town for that portion of their billing; the spigot in the front of the Community Building has been installed; Wisconsin Coating Specialists will begin the epoxy coating of the Community Building sidewalks on August 1st.

The Town board approved the following estimates received for electrical work from TMC Electric:

111004: Mr. Whitney made a motion to accept estimate #111004 to install electric to the storage building fuel pump, and if possible, utilize the existing underground pipe chase at a cost of \$3780.00. Mr. Discianno seconded the motion and it was approved 3-0.

11105: Mr. Discianno made a motion to accept estimate #111005 to install 1 dusk to dawn motion light in the sand storage building at a cost of \$1680.00. The motion was seconded by Mr. Grimmer and approved 3-0.

111006: Mr. Discianno made a motion to accept estimate #111006 to supply and install 2-high bay lights, 1-4' LED light fixture over the existing work bench, 2 receptacles in northeast corner, and 2-dusk till dawn motion sensor light fixtures by each service door for a total of \$2860.00. The motion was seconded by Mr. Grimmer and approved 3-0.

New Business

1) *Driveway Ordinance*: Mr. Discianno made a motion to adopt Ordinance #2022-05 "Driveways Ordinance for the Town of Winchester, Vilas County WI" after correction of formatting indentations. Mr. Grimmer seconded the motion and it was approved 3-0.

2) *Roads Ordinance*: Mr. Discianno made a motion to adopt Ordinance #2022-06 "Town Roads Ordinance for the Town of Winchester, Vilas County WI" as written. The motion was seconded by Mr. Grimmer and approved 3-0.

3) *Building Setback Ordinance*: Mr. Discianno made a motion to table the item. Mr. Grimmer seconded and the motion passed unanimously.

- 4) *Shipping Container Ordinance*: Mr. Discianno made a motion to table and send back to Planning Commission for further review. Mr. Grimmer seconded the motion. Motion was approved on a 3-0 vote.
- 5) *Facilities Rental Agreement*: Mr. Discianno made a motion to amend the Facilities Rental Agreement Reservations provision to read "Reservations must be made with the Town Clerk at least one week and up to 1 year in advance of the date requested". Mr. Grimmer seconded the motion and it was approved 3-0.
- 6) *Republic Waste*: More information is needed regarding current charges and historical costs.
- 7) *Spending/Approval Process for payments*: The clerk will bring a copy of the current resolution regarding purchases to the August meeting.
- 8) *Road Ditches clearing*: The Town crew does clearing whenever possible.
- 9) *Website Changes*: Mr. Whitney will make a list of suggested things to change/remove/add to the website.
- 10) *Bulk Items Instructions*: Mr. Whitney will prepare instructions to post on the website.
- 11) *Steps for Bulk Items Bin*: Mr. Whitney will investigate possibilities and costs.
- 12) *Brush Day*: Nothing set at this time. Mr. Whitney would like to see the date posted on the website.
- 13) *Key Cabinet*: Mr. Whitney will work with the Town Crew to verify current keys for all of the Town buildings in order to clean things up and purchase a key cabinet for use at the Town Hall.
- 9) *Future Agenda Items*: Room Tax, Bridge Repair in Park, Epoxy Coating, Resolution for spending, Costs for Casper Truck plow truck build, EMS Sharing

Mr. Discianno made a motion to approve June disbursements Quick Books (QB) payroll service dated 6/1 to QB payroll service dated 6/30. Mr. Grimmer seconded the motion. Approval 3-0.

Mr. Whitney made a motion to approve Schmidt & Sons Invoice number 5737 in the amount of \$233.28; invoice # 5738 in the amount of \$719.62 and invoice #5739 in the amount of \$720.91. Mr. Grimmer seconded the motion and it was approved 3-0.

The meeting was adjourned at 9:53PM.

Respectfully submitted,
Joan T. Wainio, Town Clerk