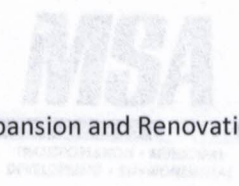


Meeting #1 Minutes
Town of Winchester Municipal Complex Expansion and Renovations
August 24, 2017



room toilet room remodeling as an add alternate bid. Phase
Thursday, August 24, 2017 at 10:00 a.m. to 12:30 p.m.
At Winchester Town Hall

34. Schedule

- | | | |
|----|---|-----------------------------|
| a. | 85% Complete Progress Plans and Specs | August 23, 2017 |
| b. | 100 % complete ready to bid plans and specs | September 14, 2017 |
| c. | Town Board Meeting | September 11, 2017 |
| d. | Post to Quest for bidding | September 15, 2017 |
| e. | Town Board Meeting | October 2, 2017 |
| f. | Bids Due (3 weeks) | October 10, 2017 |
| g. | Town Elector Meeting to Vote | October 17, 2017 at 7:00 PM |
| h. | Start Construction | Spring 2018 |
| i. | Complete Construction | Fall 2018 |

35. Cost Estimate: MSA will update the cost estimate for the changes made during the meeting.

36. The Town Board voted and approved to advertise the project for bids.

Written By:

MSA Professional Services, Inc.

Allen J. Szymanski, AIA, P.E.
Architect/Structural Engineer

AJS: ajs

Enc.

cc: Rick Clem, Town of Winchester
Cynthia Gusman, Town of Winchester
File

3. Windows:

- a. The Town wants aluminum clad wood windows.
- b. The windows shall match the existing Town Hall windows, fixed on the top half and outward projecting on the bottom half.
- c. The fire garage windows shall be fixed windows. Painted interior.
- d. The FMS Garage windows shall be fixed and awning configuration like the other.